



Job Title:	Independent Committee Member (ICM) – Strategic Service Redesign
Responsible to:	CCG Chair and Board
Accountable to:	CCG Chair and Board
Location:	Required to work at any establishment at any time throughout the duration of their contract, normally within the location of the CCG, or as set out under the terms of their contract.
Salary:	£7882 per annum

1. **Job Summary**

- As well as sharing responsibility with the other members for all aspects of the CCG governing body business, as a lay member on the CCG's governing body the role of the Independent Committee Member (ICM) – Strategic Service Redesign will support the CCG's strategy anticipating and adapting as required for national and international policy, local and national customer requirements and patient expectations
- The ICM – Strategic Service Redesign will be a member of the CCG's governing body but will not have voting rights.
- The ICM– Strategic Service Redesign will:
 - support the CCG to develop and deliver the CCG's Strategy,
 - contribute to the strategic commissioning and redesign workstream to ensure the CCG's vision is achieved through the delivery of clinical strategies
 - Support the CCG's planning processes, ensuring development of integration between clinical services, estates, financial, workforce and capacity planning, leadership of integrated plan and annual business plan to meet NHSCB, Health and Wellbeing Board and statutory requirements
 - Support the CCG in developing and executing the Health and Wellbeing Strategies
 - Support the CCG in service and system reviews and developing appropriate strategies across the health and social care community systematically, reviewing baseline spend across the strategic plan
 - Provide support to the CCG on Strategic Service Redesign, obtaining best value from providers, securing the best value from public health 'offer' from the local authorities including a comprehensive JSNA

The ICM – Strategic Service Redesign will support decisions made by the governing body as a whole and will help ensure that:

- A new culture is developed that ensures the voice of the member practices is heard and the interests of patients and the community remain at the heart of discussions and decisions;
 - The governing body and the wider CCG acts in the best interests with regard to the health of the local population at all times;
 - The CCG commissions the highest quality services with a view to securing the best possible outcomes for their patients within their resource allocation and maintains a consistent focus on quality, integration and innovation;
 - The CCG, when exercising its functions, acts with a view to securing that health services are provided in a way which promotes the NHS Constitution, that it is there to improve our health and wellbeing, supporting us to keep mentally and physically well, to get better when we are ill and when we cannot fully recover, to stay as well as we can to the end of our lives;
 - Good governance remains central at all times.
- The job description and person specification are an outline of the tasks, responsibilities and outcomes required of the role. The job holder will carry out any other duties as may reasonably be required by their line manager.
 - The job description and person specification may be reviewed on an ongoing basis in accordance with the changing needs of the Department or Directorate and the Organisation.

2. Key Working Relationships

- The post holder will be required to have regular contact with internal and external stakeholders and will often need to engage with them over sensitive, complex, contentious and confidential issues.
- Participate in relevant internal and external working groups/projects, services and initiatives to provide project, information and analytical advice and expertise.

3. Key Duties and Responsibilities

- Demonstrate commitment to continuously improving outcomes, tackling health inequalities and delivering the best value for money for the taxpayer;
- Demonstrate commitment to clinical commissioning, the CCG and to the wider interests of the health services;

- Be committed to ensuring that the governing body remains “in tune” with the member practices;
- Bring a sound understanding of the NHS principles and values as set out in the NHS Constitution;
- Demonstrate a commitment to upholding The Nolan Principles of Public Life along with an ability to reflect them in his/her leadership role and the culture of the CCG;
- Be committed to ensuring that the organisation values diversity and promotes equality in all aspects of its business
- Understand and analyse complex issues, drawing on the breadth of data that needs to inform CCG deliberations and decision-making, and the wisdom to ensure that it is used ethically to balance competing priorities and make difficult decisions;
- Have confidence to question information and explanations supplied by others, who may be experts in their field;
- Influence and persuade others articulating a balanced, not personal, view and to engage in constructive debate without being adversarial or losing respect and goodwill;

The post holder will bring to the governing body, the following leadership qualities:

Creating the vision - effective leadership involves compelling vision for the future and communicating this within and across organisations;

Working with others - effective leadership requires the post holder to work with others in teams and networks to commission continually improving services;

Being close to patients - this is about truly engaging and involving patients and communities;

Intellectual capacity and application – to be able to think conceptually in order to plan flexibly for the longer term and being continually alert to finding ways to improve;

Demonstrating personal qualities - effective leadership requires the post holder to draw upon their values, strengths and abilities to commission high standards of service;

Leadership essence - can best be described as someone who demonstrates presence and engages people by the way they communicate, behave and interact with others.

ICM – Strategic Service Redesign Person Specification

Supporting Evidence

In the supporting evidence of your application form, you must demonstrate your experiences by giving specific examples for the criteria within the person specification.

Factors	Description	Essential	Assessment
Experience	<ul style="list-style-type: none"> • Previous experience of working in a collective decision-making group such as a board or committee, or high-level awareness of 'board-level' working; and 	✓	A/I
	<ul style="list-style-type: none"> • A track record in securing or supporting improvements for patients or the wider public 	✓	
	<ul style="list-style-type: none"> • Be highly regarded as a leader, probably across more than one discipline and/or speciality – demonstrably able to think beyond their own professional viewpoint; 	✓	A/I
Skills/ Knowledge	<ul style="list-style-type: none"> • Track record of change management and system redesign 	✓	A/I
	<ul style="list-style-type: none"> • A good knowledge of CCG competencies and authorisation process 	✓	A/I
	<ul style="list-style-type: none"> • Understanding of NHS Business Planning processes 	✓	A/I
	<ul style="list-style-type: none"> • Evidence of working with clinicians in a complex and changing environment 	✓ ✓	A/I A/I
	<ul style="list-style-type: none"> • Encourage innovation. 	✓	A/I
	<ul style="list-style-type: none"> • Ability to work across organisational, professional and cultural boundaries using both formal and informal communication networks; 	✓	A/I
	<ul style="list-style-type: none"> • Able to influence change. 	✓	A/I
	<ul style="list-style-type: none"> • a general understanding of good governance and of the difference between governance and 	✓	A/I

	<p>management;</p> <ul style="list-style-type: none"> • a general understanding of health and an appreciation of the broad social, political and economic trends influencing it; • capability to understand and analyse complex issues, drawing on the breadth of data that needs to inform CCG deliberations and decision-making, and the wisdom to ensure that it is used ethically to balance competing priorities and make difficult decisions; • the confidence to question information and explanations supplied by others, who may be experts in their field; • the ability to influence and persuade others articulating a balanced, not personal, view and to engage in constructive debate without being adversarial or losing respect and goodwill; • the ability to take an objective view, seeing issues from all perspectives, especially external and user perspectives; • the ability to recognise key influencers and the skills in engaging and involving them; • the ability to communicate effectively, listening to others and actively sharing information; and • the ability to demonstrate how your skills and abilities can actively contribute to the work of the governing body and how this will enable you to participate effectively as a team member. 	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p>
Personal Attributes	<ul style="list-style-type: none"> • Determined to make a difference 	<p>✓</p>	<p>A/I</p>
*Assessment will take place with reference to the following information			
A=Application form		I=Interview	
		T=Test	
		C=Certificate	